



## *April 2009 Board Meeting Documentation*

**ITS Georgia Board Meeting**  
**May 28, 2009**  
**10:00 am – 11:00 am**  
**Georgia Tech**

### **ITS GEORGIA BOARD OF DIRECTORS**

*Officers/Directors (2005-2009):*

**Anthony Bradford, *President***  
 Georgia DOT  
**Kenn Fink, *Vice President***  
 Kimley-Horn and Associates  
**Christine Macaulay, *Secretary***  
 Delcan  
**Susie Dunn, *Treasurer***  
 Atlanta Regional Commission  
**Marvin Woodward, *Immediate Past President***  
 GA Building Authority

*Directors 2007-2009:*

**Ronald Boodhoo**  
 Georgia DOT  
**John Hibbard**  
 PBS&J  
**Carla Holmes**  
 Carla Holmes Engineering  
**Shahram Malek**  
 ARCADIS  
**Tom Sever**  
 Gwinnett County DOT  
**Taylor Stukes**  
 Iteris  
**Marion Waters**  
 Gresham Smith & Partner

*Directors 2008-2010:*

**Mark Demidovich**  
 Georgia DOT  
**Shaun Green**  
 GRTA  
**Patrece Keeter**  
 DeKalb County

*State Chapter Representative*

**Kenny Voorhies**  
 Cambridge Systematics

**Attendance:**

<b>Members Present</b>	<b>Members Not Present</b>	<b>Other Attendees Present</b>
Boodhoo, Ron - GDOT Demidovich, Mark - GDOT Dunn, Susie - ARC Fink, Kenn - Kimley-Horn Hibbard, John - PBS&J Macaulay, Christine - Delcan Malek, Shahram – ARCADIS Sever, Tom – Gwinnett County Stukes, Taylor – Iteris	Bradford, Anthony, GDOT Green, Shaun - GRTA Holmes, Carla – Carla Holmes Engineering Keeter, Patrece, DeKalb County Kenny Voorhies, Camsys Waters, Marion – GSP Woodward, Marvin – GA Building Authority	Abboud, Marwan - Arcadis Turner, Kristen – Arcadis Wells, Bill - ITSGA

<b><u>Issues Discussed</u></b>	<b><u>Action</u></b>
<p><b>President</b></p> <ul style="list-style-type: none"> <li>- The board briefly discussed next year’s presidential nomination. It was agreed that Anthony has done a great job and would be a great candidate to serve another term. However, if time commitments prevent him from continuing his position than the organization should look for other nominee that has been involved in ITSGA.</li> </ul>	
<p><b>Secretary’s Report</b></p> <ul style="list-style-type: none"> <li>- The report was read and approved by the board.</li> </ul>	
<p><b>Treasurer’s Report</b></p> <ul style="list-style-type: none"> <li>- Three new members have joined the organization since last month.</li> <li>- The deposit for the annual conference has been paid to Brasstown.</li> </ul>	<p>Board Members: Continue to call unpaid members.</p>
<p><b>Succession Planning Committee, Carla Holmes</b></p> <ul style="list-style-type: none"> <li>- Committee Members: Carla, John Hibbard, Anthony Bradford, Patreece Keeter, &amp; Tom Sever</li> <li>- Information was gathered from other chapters such as Texas, Tennessee, and Virginia to get ideas for succession planning. <ul style="list-style-type: none"> <li>o The board liked how Virginia’s Past President leads a committee to come up with a slate of candidates for next term’s board positions.</li> </ul> </li> <li>- The board discussed the large number of directors and possibly reducing the size of the board.</li> <li>- We need to figure out how to get more people involved.</li> <li>- Need to decide how to organize the board and directors.</li> <li>- The committee will meet again in June.</li> <li>- Open nominations will be sent out in June.</li> </ul>	<p>Carla: Send committee meeting announcement to the board.</p>
<p><b>Georgia Tech Membership, Kristen Turner</b></p> <ul style="list-style-type: none"> <li>- Draft application was sent to the board and reviewed by Kristen and Ron.</li> </ul>	<p>Board: Review scholarship application and provide comments at next board meeting.</p>
<p><b>Activities committee</b></p> <ul style="list-style-type: none"> <li>- Two federal speakers at today’s meeting talking about the Stimulus Package.</li> <li>- June: Tom Sever will be talking about ITS from a local perspective.</li> <li>- July: Corning</li> <li>- August/September: Need Speakers</li> <li>- Commissioner has agreed to be the key note speaker at the annual meeting.</li> </ul>	

<p><b>Communications, Bill Wells</b></p> <ul style="list-style-type: none"> <li>- Sent materials to ITS America for the chapter of the year award.</li> <li>- Attended legislature committee session.</li> <li>- Sponsors are secure through August.</li> <li>- Annual meeting web announcements will be sent out today.</li> <li>- GEA Contract: The board reviewed the contract which includes the engineering legislative alliance, magazines, and articles. There was no change in annual costs which are \$1324 for 67 members. Board made and approved the motion to continue participation in GEA and sign the contract.</li> </ul>	<p>Bill: Get Anthony's signature on the GEA contract.</p>
<p><b>Annual Conference</b></p> <ul style="list-style-type: none"> <li>- Estimating financials on 90 ppl attending the annual conference.</li> <li>- Looking at subsidizing local public agencies' hotel room \$40 per night if they commit to 2 nights.</li> <li>- Motion was passed to subsidize the public section hotel rate by \$40 per night for a 2-night maximum stay.</li> <li>- ~\$12K profit.</li> <li>- Registration fee = \$300</li> <li>- Room = \$140 + tax</li> <li>- Arcadis will work with Brasstown on-site to subsidize the hotel rooms for public agencies.</li> <li>- The sponsorship letters and requests will be sent out early to encourage others to sponsor.</li> <li>- The annual meeting announcement will be posted on the website this week.</li> <li>- Volunteers are needed to help with session speakers.</li> </ul>	<p>Marwan: Send session topics to the board.</p>
<p><b>ITS America Conference</b></p> <p>Shahram and Marwan will attend the state chapter meeting at ITSA. They will accept any award our chapter may get.</p> <ul style="list-style-type: none"> <li>- Transpo 2010: \$99 rate in St. Augustine area (Adams Mark, Sawgrass Marriott, World Golf Village)</li> <li>- Jay Calhoun is the chair for ITSFL.</li> </ul>	