



ITS Georgia Board Meeting
January 20, 2012
10:00 am – 11:30 am
Georgia Tech

January 2012 Board Meeting Documentation

ITS GEORGIA BOARD OF DIRECTORS

Officers / Directors (2012–2013):

- Scott Mohler, *President***
URS
- Tom Sever, *Vice President***
Georgia DOT
- Kristin Turner, *Secretary***
Wolverton & Associates, Inc.
- Christine Simonton, *Treasurer***
Delcan
- Marion Waters, *Past President***
Gresham Smith & Partners

✓ *Indicates present at meeting*

Directors 2011–2012:

- Kenn Fink**
Kimley Horn & Assoc.
- Patrece Keeter**
DeKalb County
- Bayne Smith**
URS

Directors 2012 (1-yr term):

- Eric Graves**
City of Alpharetta
- John Hibbard**
Atkins
- Keary Lord**
Douglas County

Directors 2012–2013:

- Mark Demidovich**
GDOT
- Susie Dunn**
ARC
- Carla Holmes**
Gresham Smith & Partners
- Grant Waldrop**
GDOT

State Chapter Representative

- Kenny Voorhies**
Cambridge Systematics

FHWA Chapter Representative

- Greg Morris**
FHWA

Other Attendees Present:

Prasoon Sinha – ARCADIS (Activities Committee Chair)

Issues Discussed	Action
<p>Approvals</p> <ul style="list-style-type: none"> The meeting minutes from December 2011 were distributed. Scott made a motion, Kenny seconded the motion and approval was unanimous. 	
<p>Activities Committee</p> <ul style="list-style-type: none"> Prasoon distributed a list of the 2012 monthly meeting speakers, presentation topics, and sponsorship status. The February monthly meeting topic will be TSPLOST and will be held at ARC Loudermilk. Carla suggested having incident management as a monthly meeting presentation. We may consider not having an August monthly meeting due to the ITE International Annual Meeting being held in Atlanta this year. We may have an October meeting instead. 	<p>Prasoon will coordinate with Bill for available dates and meeting locations.</p>
<p>Annual Meeting Committee</p> <ul style="list-style-type: none"> Keith Strickland has volunteered to be the committee chair. Mark Rosentahl identified 10 different sites to consider. Keith is interested in Marriott in Augusta, Brasstown Valley and The Lodge at Calloway Gardens. The next step is to make site visits before making a hotel selection. Xuewen Le has agreed to be the technical committee chair. One of the committee's objectives is to try and simplify the registration process. Last year we had issues with people not staying at the hotel. Keith suggested raising the registration costs. The committee will look at trying to better include the vendors. The committee will continue with the tradition of the awards committee organizing the banquet. Goal is to make \$15,000 profit. 	
<p>Awards Committee</p> <ul style="list-style-type: none"> No discussion. 	
<p>Communications and Outreach Committee</p> <ul style="list-style-type: none"> We still need a Board Manager for the Communication and Outreach Committee. Please let Scott know if you are interested in volunteering. 100 invoices were generated and sent to current and former member organizations. Wayne Shackelford winners to be published in the next issue of Georgia Engineer. Thanks to Ron for his help. The website upgrade continues. 	<p>Bill to find a place for the Board to meet for the February 24th meeting.</p>

Issues Discussed	Action
<ul style="list-style-type: none"> • Bill is working on the 2011 Annual Report and ITS America state chapter application. • Bill is looking for an economical way to stream our monthly meetings to outside viewers. GDOT can do it if we meet at one of their wired facilities like the TMC. 	
<p>Elections Committee</p> <ul style="list-style-type: none"> • No discussion. 	
<p>Legislative Committee</p> <ul style="list-style-type: none"> • E-Week as in February and we are a bronze level sponsor. • Marion encouraged Scott to attend the E-Week Gala on February 25th. 	
<p>Treasurer's Report</p> <ul style="list-style-type: none"> • Christine distributed the Treasurer's Report. • TIME Sponsorship Check for \$1000 was never written and Christine will send it out soon. • We have an un-cashed check to Patrece from 9/21/11 for the time capsule for \$66.84. • Bayne will review year-end financials once complete. • 2011 Year End Financials: Checking - \$11,125.13, Savings - \$1,143.49, CD - \$27,464.17 • Bill and Christine are looking at making ITS Georgia payments by credit card only and get away from checks and cash. Bank of America is willing to negotiate on merchant services. • We need to figure out the credit card payment options. • Keary mentioned that public agencies will not be able to pay annual dues using credit card. • Scott will review the detailed 2012 budget and the Board will vote on approving it during the February Board Meeting. • Kerry, Grant and Eric are going to call members and encourage them to renew for 2012. 	
<p>P&P Manual Committee</p> <ul style="list-style-type: none"> • Carla is working on updating the P&P Manual. It will be modeled after the ITE P&P Manual that she did a few years ago. • Kenn suggested that we start collecting working documentation from previous year committees and archive that on our website for future committees. 	

Issues Discussed	Action
<p>Public Officials Education Committee</p> <ul style="list-style-type: none"> We are scheduled to have a session at the Annual ACCG Meeting in April in Savannah. Marsha has volunteered to be the back-up speaker. We are talking about to creating an ITS Georgia leave behind so public officials will reach out more the ITS Georgia and ITE. Hopefully, public officials will become advocates for transportation and TEA. We will discuss rural incident management and safety. We need to relate ITS to safety and how to bring jobs to Georgia. Three areas that will be covered are: why fund transportation, safety and congestion relief, and what funding is available. We need to make the session more ITS-centric. 	
<p>Scholarships Committee</p> <ul style="list-style-type: none"> No discussion. 	
<p>Networking/Social Activities Committee</p> <ul style="list-style-type: none"> Alvin has been notified that he will be the committee chair. We need to coordinate with ITE to make sure our activities don't interfere with theirs. 	
<p>Other Business</p> <ul style="list-style-type: none"> Legislative Reception 3/14/12 – Joint meeting with GA ITE. There will be no charge to GDOT Board member and legislative representatives. This will be in place of our March monthly meeting. 2014 Annual Meeting – Joint meeting with ITS FL and GRITS – This joint meeting would be in place of our Annual Meeting. Marion made a motion that we are interested in doing a joint meeting with GRITS and the Board will discuss having an abbreviated Annual meeting in GA The board is interested in a joint meeting with GRITS but we will need to take a poll of our membership to see if they are interested in this opportunity. Carla has volunteered to work with Bill with creating the survey. 	
<p>Next Board Meeting Date/Time</p> <ul style="list-style-type: none"> We will continue to have monthly board meetings immediately prior to the monthly chapter meeting. The March Board meeting will be on 3/14 at KHA at 3:00pm. Scott will send out a meeting request. 	