



*March 2014
Board Meeting Documentation*

**ITS Georgia Monthly Board Meeting
March 27, 2014
10:30 am – 11:15 am
Petite Auberge Restaurant**

ITS GEORGIA BOARD OF DIRECTORS

Officers / Directors (2014–2015):

Tom Sever, *President*
Gwinnett County

Grant Waldrop, *Vice President*
GDOT

Jennifer Johnson, *Secretary*
Kimley-Horn and Associates, Inc.

Ashlyn Morgan, *Treasurer*
Atkins

Scott Mohler, *Past President*
URS Corporation

State Chapter Representative

Shaharm Malek
Arcadis

✓ *Indicates present at meeting*

Directors 2013–2014:

Eric Graves
City of Alpharetta

Winter Horbal
Temple, Inc.

Keary Lord
Serco

Prasoon Sinha
Arcadis

David Smith
DeKalb County

Kristin Turner
Wolverton & Associates

Directors 2014–2015:

Yancy Bachman
World Fiber Technologies

Mark Demidovich
GDOT

Kenn Fink
Kimley-Horn and Associates, Inc.

Mike Holt
Parsons Brinckerhoff

Ex-Officio

Greg Morris
FHWA

Andres Ramirez
FTA

Other Attendees Present:

Xuewen Le - HNTB

Issues Discussed	Action
<p>Welcome</p> <ul style="list-style-type: none"> The February 2014 Meeting Minutes and March 2014 Agenda were distributed. Scott made a motion to approve the February 2014 Meeting Minutes. Kristin seconded the motion and approval was unanimous. 	
<p>2014 Budget</p> <ul style="list-style-type: none"> Budget is still unchanged from last month. Currently, we are spending more than we are bringing in. At this rate, Ashlyn estimates that the budget will run out in 4 years. Transportation Engineer of the Future Scholarship - \$1,000 scholarship given to a graduate student. The scholarship requires the student to complete 2 years with GDOT. We did not do this sponsorship last year, but we did do it the previous 2 years. We have not been directly asked to sponsor this yet. We will revisit this issue later if we actually get approached about the sponsorship. Exploring Engineering Academy – David is requesting \$1,200 for two scholarships for high school students. Kenn mentioned that sponsoring high school students may not be a direct benefit for our industry. David withdrew his request and asked we look at the sponsorship for next year. ITS 3C Summit Academic Competition - \$9,000 total prize money for those competing. This would equate to about \$3,000 per ITS chapter. The conference committee wants to see if the chapters will provide the money because it wasn't in the original budget. Grant estimates a \$30,000 profit per chapter from the conference. The group debated whether or not this should take the place of our own scholarship. The budget currently has \$3,500 for scholarships (up from \$1,000 from last year). Winter made a motion to approve the \$3,000 scholarship for the ITS 3C Summit Academic Competition using the profits generated from the ITS 3C Summit. Keary seconded the motion and approval was unanimous. 	<p><i>Ashlyn to finish paying taxes and address all action items from the February 2014 meeting.</i></p> <p><i>Grant to check with the ITS 3C Summit to see if the paper requirements could be decreased from 25 pages in efforts of increasing participation.</i></p>
<p>Other Business</p> <ul style="list-style-type: none"> There was much discussion on the meeting location approach for the rest of 2014. Tom posed the question on whether or not we want to do the same location or if we want to move around from month to month. According to the survey, a majority of the people said that the topic and the speaker were more important than location. Northpark can 	<p><i>David and Xuewen are going to find some possibilities for meeting location. If anyone has ideas, please send them to the Activities</i></p>

Issues Discussed	Action
<p>hold 80 people with tables and about 150 without tables. It was decided that Petite Auberge wasn't an ideal setting. Northpark was decided to be the location for the April 2014 meeting with Petite Auberge as a backup location. For the remainder of the year, the plan is to ask the speaker if they have an idea/preference on meeting location. David and Xuewen will coordinate meeting locations for all remaining monthly meetings in 2014.</p> <ul style="list-style-type: none"> The group discussed possible dates and locations for the GA ITS Awards Banquet. Crowne Ravinia was chosen as the location with a Thursday night in November as the potential time (possibly November 6th or 13th). The banquet will be cash bar only (no drink tickets). Keary made a motion to approve the banquet to be held at Crowne Ravinia for an estimated cost of \$6240.76. Winter seconded the motion and approval was unanimous. Complete Streets Symposium – Tom mentioned that they need a location in downtown Atlanta that can hold 200 people and is inexpensive. They prefer a downtown location with access to the street car tours. Please send all location ideas to Tom. The dates are for all day Monday and half of a day on Tuesday (October 27th and 28th). Kenn is going to look into the GA Tech Global Learning Center as a possible location. Please also send any ideas for a keynote speaker to Tom. Company sponsorships are also available. 	<p><i>Committee.</i></p> <p><i>Jennifer to coordinate the Awards Banquet with Crowne Ravinia and send the contract to Ashlyn.</i></p> <p><i>Kenn to check into the GA Tech Global Learning Center as a possible location for the Complete Streets Symposium.</i></p> <p><i>Winter to get sponsors for the July and August monthly meetings.</i></p>
<p>Committee Updates</p> <ul style="list-style-type: none"> Membership Committee – Keary mentioned that the committee will wait to follow-up on collecting membership dues until after the mail is checked. Winter is also going to verify who has and has not paid. Scott is currently reaching out to many locations for the 2015 Annual Meeting, specifically in Savannah so far. Kenn also mentioned that we need to start thinking about a company sponsor for the 2015 Annual Meeting. 	<p><i>Winter and Keary to verify which members have and have not paid their 2014 dues and to then finish collecting all membership dues.</i></p>
<p>Other Business</p> <ul style="list-style-type: none"> Best of ITS Awards are due April 9th. You must be an ITS America member to nominate. Tom gave a brief overview of the GEA Board meeting. GEF manages a number of scholarships for many organizations for a small fee. They could help us with our scholarship program. Tom wants Kristin to contact them for more information in order to help promote 	<p><i>Scholarship Committee to contact GEF for more information.</i></p>

Issues Discussed	Action
<p>sponsorships and student participation.</p> <ul style="list-style-type: none"> • Legislation Coalition Update – The 2015 session will include a lot of discussion on funding, specifically for the transportation sector, as well as qualification based selection. • Best Practices Training Session will be held on Tuesday, May 6th from 9am-12pm at the Wolverton offices on Sugarloaf Parkway. There are 48 available spots. There is no cost, and lunch is provided. The session will focus on training officers and board members of organizations. • The next Board meeting will be held on April 24th, 2014 at 10:00 AM. Location TBD – Northpark is the first choice and Petite Auberge is the backup location. 	<p><i>Activities Committee to secure Northpark for the April 2014 meeting.</i></p>